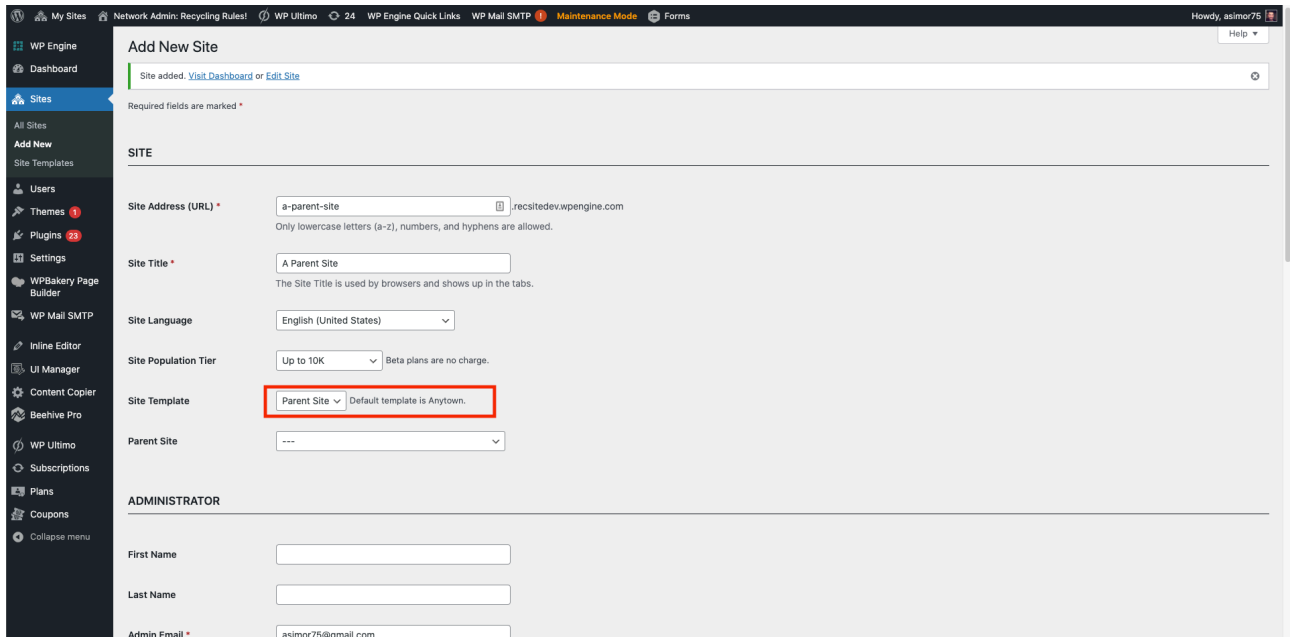


Create a parent site

You must select the "Parent Site" template. You can convert an existing site into a parent site, but you would have to remove unnecessary pages.



The screenshot shows the 'Add New Site' form in the WP Engine dashboard. The left sidebar contains navigation links for My Sites, Network Admin, Recycling Rules, WP Ultimo, WP Engine Quick Links, WP Mail SMTP, Maintenance Mode, and Forms. The main content area is titled 'Add New Site' and includes a success message: 'Site added. Visit Dashboard or Edit Site'. Below this, the 'SITE' section contains the following fields:

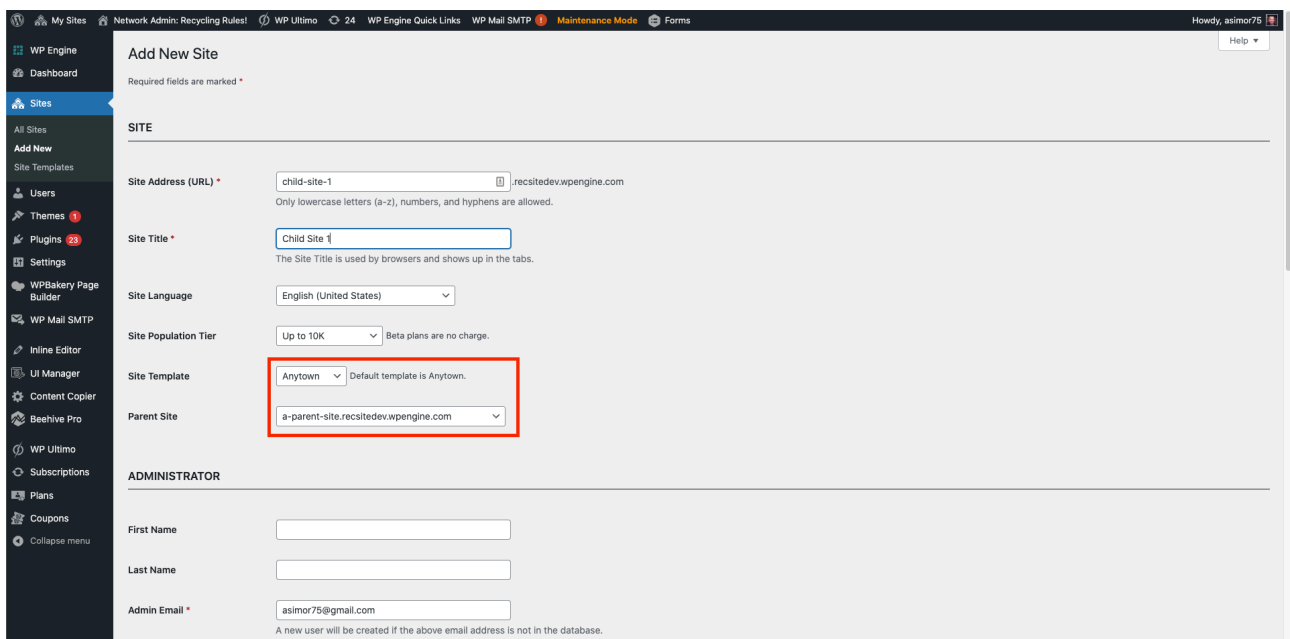
- Site Address (URL) ***: A text input field containing 'a-parent-site' and a dropdown menu showing 'recsitedev.wpengine.com'. A note below states: 'Only lowercase letters (a-z), numbers, and hyphens are allowed.'
- Site Title ***: A text input field containing 'A Parent Site'. A note below states: 'The Site Title is used by browsers and shows up in the tabs.'
- Site Language**: A dropdown menu set to 'English (United States)'.
- Site Population Tier**: A dropdown menu set to 'Up to 10K'. A note below states: 'Beta plans are no charge.'
- Site Template**: A dropdown menu set to 'Parent Site'. A note below states: 'Default template is Anytown.' This field is highlighted with a red box.
- Parent Site**: A dropdown menu set to '---

The 'ADMINISTRATOR' section contains the following fields:

- First Name**: A text input field.
- Last Name**: A text input field.
- Admin Email ***: A text input field containing 'asimor75@gmail.com'.

Create child sites

You can create as many child sites as you want. You must select the "Anytown" template. You must also choose the parent site, but if you don't, or want to change it, you can do it later.



The screenshot shows the 'Add New Site' form in the WP Engine dashboard, similar to the previous one. The left sidebar is the same. The main content area is titled 'Add New Site' and includes the same success message. Below this, the 'SITE' section contains the following fields:

- Site Address (URL) ***: A text input field containing 'child-site-1' and a dropdown menu showing 'recsitedev.wpengine.com'. A note below states: 'Only lowercase letters (a-z), numbers, and hyphens are allowed.'
- Site Title ***: A text input field containing 'Child Site 1'. A note below states: 'The Site Title is used by browsers and shows up in the tabs.'
- Site Language**: A dropdown menu set to 'English (United States)'.
- Site Population Tier**: A dropdown menu set to 'Up to 10K'. A note below states: 'Beta plans are no charge.'
- Site Template**: A dropdown menu set to 'Anytown'. A note below states: 'Default template is Anytown.' This field is highlighted with a red box.
- Parent Site**: A dropdown menu set to 'a-parent-site.recsitedev.wpengine.com'. This field is also highlighted with a red box.

The 'ADMINISTRATOR' section contains the following fields:

- First Name**: A text input field.
- Last Name**: A text input field.
- Admin Email ***: A text input field containing 'asimor75@gmail.com'.

Below the 'Admin Email' field, there is a note: 'A new user will be created if the above email address is not in the database. The username and a link to set the password will be mailed to this email address.'

Child sites settings

Go to Network Admin/Sites/All Sites and select the child site you want to edit. You can also make any existing site a child site.

Select the parent site in the corresponding field. If you select "None", the site will no longer be a child site.

The screenshot shows the 'Recycling Rules Settings' page for a child site. The left sidebar contains navigation links: My Sites, Network Admin, Recycling Rules!, WP Ultimo, 24, WP Engine Quick Links, WP Mail SMTP, Maintenance Mode, and Forms. The main content area has tabs for Info, Users, Themes, Settings, and Recycling Rules Settings. The 'Recycling Rules Settings' tab is active, showing fields for Site Name (Child Site), Description (Welcome to Recycling Rules (paragraph-name)), Logo Name (CHILD SITE 1), Paragraph Name (Child Site 1), Vernacular Name, City/County Name, State (Alabama (AL)), Program Type (Curbside), Update Map Image, MRP Completed, Parent Site (a-parent-site.recstedevelopengine.com), and Logo. A red box highlights the 'Parent Site' dropdown menu.

Parent site settings

Go to Network Admin/Sites/All Sites and select the parent site you want to edit.

You will see a list of child sites next to the "Subsites" label.

Important: For the front-end to display the specific version of the home page for parent sites, you must check the checkbox in the "Parent Site Template" field, otherwise, the standard home page will be displayed.

The screenshot shows the 'Recycling Rules Settings' page for a parent site. The left sidebar contains navigation links: My Sites, Network Admin, Recycling Rules!, WP Ultimo, 24, WP Engine Quick Links, WP Mail SMTP, Maintenance Mode, and Forms. The main content area has tabs for Info, Users, Themes, Settings, and Recycling Rules Settings. The 'Recycling Rules Settings' tab is active, showing fields for Paragraph Name (A Parent Site), Vernacular Name, City/County Name, State (Alabama (AL)), Program Type (Curbside), Update Map Image, MRP Completed, Subsites (child-site-1.recstedevelopengine.com, child-site-2.recstedevelopengine.com, child-site-3.recstedevelopengine.com), Parent Site Template (checked), and Logo. A red box highlights the 'Subsites' list and the 'Parent Site Template' checkbox.

